

Job Title: Paratransit Bus Driver**Company:** Council On Aging**Job location:** Driving On the road**Remote work allowed:** No**Advertising location:** Saint Augustine, FL**Pay and Benefits:** \$12.50 - \$13.00 per hour**Benefit Conditions:** Waiting period may apply**Benefits:** Dental insurance, Health insurance, Life insurance, Vision insurance**Job Type:** Part-time**Job Description**

QUALIFICATIONS: Experienced paratransit bus driver. Clean Driving Record. Must Pass a DOT physical exam, background screening, and drug screen. Must be able to escort clients from door to door and perform physical movements including pushing wheelchair client, assisting ambulatory client, bending, kneeling, climbing steps, stooping, and lifting. Must have physical ability to push up to 350 pounds combined weight of client in wheelchair, up and down ramps, to and from bus, on all kinds of surfaces; kneel, and bend and stoop to secure and release wheelchair from bus floor. Must be able to transfer client with weight up to 350 lbs. from bed/chair onto transport stretcher, load and secure stretcher inside the bus, and return client to home bed/chair upon return to client home. Excellent customer service skills. Possess excellent communication and decision making skills. Proficient with cell phone and Mobile Computer Terminal Device. Excellent verbal and written communication skills. Familiarity with Saint Augustine / St Johns County road systems.

This position provides bus service to seniors and transportation disadvantaged persons living in St Johns County. Responsibilities include loading and unloading of passengers on Council on Aging bus, secure wheelchairs and scooters, transfer client to and from home bed/chair onto transport stretcher, radio communication, pre and post vehicle inspections, cleaning inside and outside of the bus, requesting bus fee payment from customers, and safely operating a transit bus.

PART-TIME: 24 TO 40 HOURS PER WEEK.**QUALIFICATIONS:**

- **Experienced driver**
- **Clean Driving Record - No reckless, Careless, or driving under the influence driving charges.**
- **Must Pass a Florida Department of Transportation physical exam.**
- **Must Pass a complete Federal background screening.**
- **Must Pass a Florida Department of Transportation drug/alcohol screening prior to and randomly after employment.**
- **Must Pass a Driving Test.**
- **Must have physical ability to safely push wheelchair clients from client door onto bus, secure wheelchair to bus floor, and return client to door of transported location.**

- **Must have physical ability to safely transfer non-ambulatory clients from client bed/chair onto transport stretcher, secure stretcher in bus and return client to bed/chair upon return to client home.**
- **Hours as EARLY as 4:30 AM AND AS LATE AS 6:30 PM, ON THE DAYS SCHEDULED DURING THE COA WORK WEEK: MONDAY THROUGH SATURDAY. (A shift is approximately 8 hours).**
- **Good customer service skills.**
- **Possess good communication and decision making skills.**
- **Proficient with cell phone.**
- **Good verbal and written communication skills.**
- **Familiarity with Saint Augustine / St Johns County road systems, and knowledge of residential developments and medical office locations is help**

EEO Policy Statement

St. John's County Council on Aging, Inc. has a strong commitment to the community we serve and our employees. As an equal opportunity employer, we strive to have a workforce that reflects the community we serve. No person is unlawfully excluded from employment opportunities based on race, color, religion, national origin, sex (including gender identity, sexual orientation, and pregnancy), age, genetic information, disability, veteran status, or other protected class.

St. John's County Council on Aging, Inc. Equal Employment Opportunity (EEO) policy applies to all employment actions, including but not limited to, recruitment, hiring, selection for training, promotion, transfer, demotion, layoff, termination, rates of pay or other forms of compensation.

All applicants and employees have the right to file complaints alleging discrimination. Retaliation against an individual who files a charge or complaint of discrimination, participates in an employment discrimination proceeding (such as an investigation or lawsuit), or otherwise engages in protected activity is strictly prohibited and will not be tolerated. St. John's County Council on Aging, Inc. is committed to providing reasonable accommodations to applicants and employees who need them because of a disability or to practice or observe their religion, absent undue hardship.

COVID-19 precautions

- Personal protective equipment provided or required
- Social distancing guidelines in place
- Sanitizing, disinfecting, or cleaning procedures in place

All employees must wear masks at all times while working. Cleaning and disinfecting of employee's assigned bus is performed by the employee. Intensive disinfecting of bus interior is performed weekly. Barriers are in place around employee inside bus.

Language: English

Expected Hiring Date: 2 to 4 weeks

Hires Needed: 3

Schedule: Day shift, Holidays, Monday to Friday, Weekends

Additional Job Details

- This Job Is: A job for which military experienced candidates are encouraged to apply, A “Fair Chance” job (you or the employer follow Fair Chance hiring practices when performing background checks), A job for which all ages, including older job seekers, are encouraged to apply, Open to applicants who do not have a college diploma
- Company's website: <https://www.coasjc.org/>
- Company's Facebook page: <https://www.facebook.com/coasjc/?ref=hi>

Application Settings

Apply method: **Email**

Send updates to: **dcottrell@stjohnscoa.com**